

Port City Christian Church Children/Youth

Child/Youth Enrolment Form

This form is to be completed by a parent/guardian of any child/youth attending Port City Christian Church Youth/Children's Programs. The Ministry of the Church requires the information contained herein.

Please tick:	<input type="checkbox"/> Looking for a church	<input type="checkbox"/> Just visiting
Program:	<input type="checkbox"/> World Changers 6-11 yo <input type="checkbox"/> Little Praisers 2-3 yo	<input type="checkbox"/> God's Champions 4-5 yo <input type="checkbox"/> Youth 12+yo <input type="checkbox"/> Other

SURNAME			CHRISTIAN NAMES	
DATE OF BIRTH		<input type="checkbox"/> BOY <input type="checkbox"/> GIRL	FULL NAME OF PARENT/ GUARDIAN	
ADDRESS:				
PHONE:		EMAIL:		

☐ Please tick if you **DO NOT WISH** to receive information by email

Please complete and give as much information as possible where appropriate		
Immunisation up to date	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Heart problems	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Respiratory problems	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> Asthma Other 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Allergies	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> Food Drugs Ointments Other 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Diabetes	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Blood pressure	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Epilepsy	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Recent illness	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Recent operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Phobias	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other: please list	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Parent/Guardian Signature		Date:

I/We give Port City Christian Church Children's Church/Youth Group permission to use my details to contact me/my child/youth for the purpose of the ministry	Parent/guardian signature:
I/We authorise that my child (if aged 8 and over) may sign themselves in/out of the Port City Christian Church Children's Church/Youth program	Parent/guardian signature:
My child /youth <input type="checkbox"/> IS <input type="checkbox"/> IS NOT Affected by a CUSTODY AGREEMENT	Parent/guardian signature:
If yes, please give details:	

I/We give permission for Port City Christian Church Children's Church/Youth Group to publish photos of my child/youth in newsletters, printed promotional material, newspapers and on the church website.	Parent/guardian signature:
I/We give permission for my child/youth to be transported to/from Port City Christian Church Children's Church/Youth programs by group leaders (If you have specific requirements please note and sign on the reverse of this form)	Parent/guardian signature:

<p>I acknowledge that the activity described in the program can be hazardous and that my child/youth participates at his/her own risk. I understand that Port City Christian Church will take reasonable steps to provide a safe environment for my child/youth and to ensure that all equipment supplied by them for the activity is of a reasonable standard.</p> <p>I acknowledge that I have read the attached Code of Conduct and am aware of the actions that will be taken if this code is breached.</p> <p>I acknowledge that Port City Christian Church will not be liable for any injury that may be suffered by my child/youth, which arises either directly or indirectly from, or in connection with, the activity described in the program incorporated in this form.</p> <p>I hereby agree to indemnify Port City Christian Church against any and all claims arising from, or in connection with, any injury that may be suffered by my child/youth, or that my child/youth may cause to another person, as well as any loss or damage to property, equipment or personal effects belonging to my child/youth, or any other person, arising either directly or indirectly out of or in connection with the activity described in the program incorporated in this form.</p> <p>I agree that Port City Christian Church may authorise on my child/youth's behalf whatever medical treatment he/she may require. (This includes, but is not limited to, ambulance attendance and hospital treatment) I agree to pay all medical expenses incurred.</p>			
Parent/guardian signature:		Date:	

Our Privacy Policy is available at Port City Christian Church Office – we may utilise your information to notify you of program and activity happenings at Port City Christian Church. To request access to your information, contact the Church Office, 12 McCann Street, Gladstone Phone: 0456 247 934 or email: reception@portcitycc.org.au

Code of Conduct- Children / Youth

• Introduction

This Code of Conduct applies to all children attending Port City Christian Church's Children's / Youth activities. A code of conduct for children helps to explain their rights and responsibilities when taking part in our church's activities.

For this to work, children need to be able to develop the code for themselves, with your assistance. Codes of conduct for children / youth have been shown to be a great exercise to help them develop their own sense of fair play and mutual respect. When children / youth 'own' the code they will protect it and support it.

An effective code of conduct for children:

- Is discussed and debated by children / youth; Addresses matters that are important to children / youth in our church activities; Is age appropriate; Is in simple language; Is accepted as fair and reasonable by children and adults; Is widely promoted; and Must be explained and discussed with children / youth when they first join the Church's activities.

• Policy Overview

All children / youth participating in Port City Christian Church's Children's and Youth Activities agree:

1. **We will** be respectful and friendly to everyone and welcome new children joining the group.
2. **We** will follow all instructions the first time and play by the rules.
3. **We will** have a say about the activities we take part in.
4. **We will** report any concern or worries about safety.
5. **We will not** be a bully!
6. **We will not** leave the group without telling an adult supervisor or leader where we are going.

In the event that a child/ youth's behaviour is unacceptable then the following strategy will be implemented:

1. Five Fingers" Name, 5 words only, repeat, quiet and firm, clear instruction – "thanks".
2. Parallel Positive -Compliment good behaviour rather than focusing on only bad behaviour.
3. Discuss rules/rights, all informed, always give a choice, effective warning (to include number of remaining opportunities to comply), in-class action, time out (1min/year age with appropriate supervision).
4. If child's / youth's behaviour continues to be unacceptable (or is deemed so serious as to pose a risk to themselves or others), parent / guardian will be notified and asked to remove them from the group and notified of expectations on their return.

*Discipline of a child/ youth is the responsibility of the leaders and the Children's Church Ministry Coordinator/ Youth Leader. Serious discipline issues, which may require action outside the program, such as suspensions, will be brought to the attention of the Children's Church Ministry Coordinator/ Youth Leader if required. A leader is required to respond appropriately rather than react - positive encouragement is always better than negative punishment.